



A COMMUNITY LEADERSHIP DEVELOPMENT PROGRAM

MISSION STATEMENT

Leadership Lawton Fort Sill has been established to promote individual leadership skills that will better serve our community.

COMMITMENT

Attendance at orientation and the retreat is mandatory. Class members are expected to attend every session in its entirety. Absence from more than two (2) sessions, by any class member during the class session year could result in dismissal from the program without refund of tuition. The dismissed individual may reapply for a future class.

Tuition is \$695.00. A \$25.00 (non-refundable) application fee is due with your application. Upon receipt of your acceptance letter, you are committed to the full tuition payment, which is due before Orientation. After Orientation, no tuition will be refunded. *An installment plan of up to 3 payments will be considered for class members not sponsored by a business with full payment due by November 30th.*

Class sessions are usually one full day (8 am to 5 pm); however, some exceptions may occur. Regardless of the number of class hours per session, all class members are expected to attend the full session. In addition, class members will be scheduled to meet monthly in small groups for mentoring sessions.

Program Schedule for Class XXIX

Orientation (Evening)	Tuesday, August 14, 2018
Retreat	Thursday, September 13, 2018
Media	Thursday, October 11, 2018
Live2Lead Conference by Lawton Rotary	Thursday, October 24, 2018
Health and Human Services	Thursday, November 15, 2018
Education	Thursday, December 13, 2018
Leadership Symposium	Thursday, January 10, 2019
City Government/Arts	Thursday, February 14, 2019
Fort Sill	Thursday, March 14, 2019
State Government	Tuesday, April 16, 2019
Criminal Justice	Thursday, May 23, 2019
Economic Development	Thursday, June 13, 2019
Graduation (Lunch)	Thursday, June 20, 2019
Additional 1-hour Mentor Sessions	Scheduled at Mentors' Discretion

Bold = mandatory requirement



Application Process:

Complete the application in its entirety. Please have all information, including reference letters, together in one complete packet. Please mail the original and 5 additional copies (6 total) with a \$25 (non-refundable) application fee made payable to Leadership Lawton Fort Sill. Applications must be **postmarked by June 29th**.

CRITERIA FOR PARTICIPANT SELECTION

SELECTION CRITERIA -The most important factor in Leadership Lawton Fort Sill's (LLFS) selection process is the identification of those individuals most likely to use their leadership for the long-term benefit of the community. LLFS selects individuals who possess a desire for a deeper understanding of the Lawton Fort Sill area and who have a sincere commitment to serve in this community. In addition, participants are selected to represent the diversity of the community. Factors considered in the selection process include:

- **Organizational Leadership** – Past, present and potential leadership roles in organizations and business activities.
- **Community Involvement**- Past, present or desired future involvement in elective or volunteer capacities.
- **Motivation** – How motivated is the individual to take full advantage of the opportunity offered by LLFS, and stay active as a LLFS member?
- **Time Commitment** – Ability and interest to complete the LLFS program and to contribute to the Lawton Fort Sill community in the future.

Our selection committee reviews your application against these criteria as demonstrated by your essay responses and your letters of recommendation; take your time when completing the application. Incomplete applications will not be considered. The selection committee considers only those items included in your application, so there is no benefit to having additional calls of support placed to the office. Because of the large number of quality applicants and the limitation in class size, many LLFS members are not selected for their classes on their initial applications. That is NOT necessarily a reflection of your application quality. In order to achieve a well-balanced class, sometimes many truly wonderful applicants are not selected the first time they apply. Applicants are strongly encouraged to re-apply the following year.



Do you need special accommodations? No Yes

If yes, please explain. _____

Have you ever been convicted of a felony? No Yes

If yes, please explain. _____

EMPLOYMENT

Brief descriptions of responsibilities in your current vocation (i.e. work, volunteerism, or at-home responsibilities):

Employed at current employer since (month/ year) _____



EDUCATION

Summarize your educational background, including occupational, vocational and technical training, schools attended, degrees/certificates awarded and field of study and any other training or skills you have.

REFERENCES

Two letters of reference should be written describing why the applicant has potential as a future leader in Lawton and how this leadership will be applied. **Letters must be mailed together with this application to Leadership Lawton Fort Sill.** Not more than one (1) letter is to be from the applicant's employer. You can use two community references if you wish. During the selection process, these references may be contacted for purposes of clarification. **Current Leadership Lawton Fort Sill board members are prohibited from writing a letter of reference.**

LEADERSHIP QUESTIONS

Please answer the following questions in the space provided below.

1. Describe your activities that demonstrate your commitment to the community. Items might include work for schools, neighborhoods, political campaigns, religious groups, athletic, professional/business, civic and community activities. Please do not simply list as bullet points; go into some depth about the type of activities you undertook and why they were important to you.

2. Describe your activities that demonstrate your ability as a leader. What do you consider your most important accomplishment?



TUITION

Tuition for Leadership Lawton Fort Sill is \$695. Class members are responsible for and will be billed for their tuition even though their tuition may be paid by an employer or sponsor. **Tuition is payable by August 14, 2018, and is not refundable.** Tuition assistance is available and will be considered on the basis of demonstrated need. If you need tuition assistance, please include a written letter with your application describing your financial need. Only fully completed applications will be considered.

COMMITMENT

Candidates for Leadership Lawton Fort Sill must have the time and desire to participate in the program and be committed to becoming leaders in the community. Successful completion of the Leadership Lawton Fort Sill program and induction into full Leadership Lawton Fort Sill membership requires:

- Full attendance at the evening orientation
- Full attendance at the retreat
- Full attendance at the monthly seminars
- Full attendance at the mentor sessions
- Full payment of tuition

Full support from participant's employer is required for time needed to participate effectively in Leadership Lawton Fort Sill. If selected, this employee will have my full support to participate in the Leadership Lawton Fort Sill program.

Employer's Name	Title
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Employer's Signature	Date
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Applicant's Signature	Date
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APPLICATION SUBMISSION INSTRUCTIONS

Applications must be postmarked by the U.S. Post Office no later than June 29, 2018 to:

**Leadership Lawton Fort Sill
P.O. Box 6754
Lawton, OK 73506**

You will submit 6 completed packets (the original and 5 additional copies). Please include only 1 copy of the tuition assistance letter, if applicable. Please include your check for the \$25 application fee. Please do not include additional inserts in your application. We do not want a resume, newspaper articles or any other information not specifically requested in the application materials.

Leadership Lawton Fort Sill is open to all adult applicants who reside in Southwest Oklahoma. Application deadline is **June 29, 2018**. Personal interviews may be conducted at the discretion of the LLFS Selection Committee. Candidates selected will be notified by August 1, 2018.